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20 October 1953

SUBJECT: Shipment of Personal Effects of Mr. Allan W. Dulles

TO : Chief, Transportation Division

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1. As instructed [redacted] while in Washington on 10 October 1953, the undersigned and Mr. [redacted] proceeded on the 12th of October to the [redacted] address of Mr. Allan W. Dulles [redacted] to make a preliminary survey as to what items of personal property should be moved by our truck to Washington, D. C.

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2. Having made an appointment by telephone, [redacted] and I were met by Mrs. Dulles at the house. By walking through the house and discussing the move, it was found that there were items of furniture and personal effects on all five floors of the house to be moved. However, upon being informed that we were not professional furniture movers and that certain pieces of delicate and valuable furniture might be more safely moved by professionals, Mrs. Dulles called Mr. Dulles in Washington. In the telephone discussion they decided that professional movers would take the most delicate and valuable items of furniture which were more likely to be damaged in transit, while we would move all else in the house including the dishes and glassware after it was packed by the packers. [redacted] in a further effort to assist Mrs. Dulles, then telephoned a reputable moving firm known to him personally and requested that they send a representative over to Mrs. Dulles to estimate the cost of movement of the fragile pieces of furniture. This the moving firm did.

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3. On 14 October 1953, upon the instruction of Mrs. Dulles, the undersigned, with a cleared driver and a U-Drive-It truck, proceeded [redacted] to pick up fourteen (14) cartons of books, etc. belonging to Mr. Dulles. These were obtained from the [redacted]

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[redacted] These fourteen cases weighed approximately one thousand pounds. All fourteen packages were forwarded to Washington in one wooden transport by Agency truck on the night of 14 October 1953. Also, one large brown envelope of documents for delivery to Mr. Dulles was forwarded by the truck driver on 16 October.

4. It was decided that the removal of the personal effects from the house must necessarily be done by our cleared personnel [redacted] Therefore, a U-Drive-It truck was hired and three of our cleared personnel, accompanied by the undersigned, moved the goods [redacted] in two increments -- the first increment of 7,000 pounds on 15 October 1953 and the second load of 5,000 pounds on 19 October. These dates were as desired by Mrs. Dulles. From our

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[redacted] the goods were then taken to Washington on the first available truck.

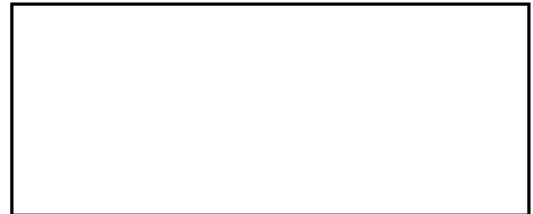
5. Apparently, the above-mentioned three movements completed our part of this movement. Mrs. Dulles was very well pleased with the arrangement and expressed her gratitude for the helpful assistance rendered. The undersigned assured Mrs. Dulles that if any further assistance was required she could obtain it by a telephone call to [redacted]

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6. In accordance with instructions to keep costs on the operation, the expenses are itemized on the attached sheet for your information. Cash expenditures for rental of equipment and toll charges were taken from the [redacted] petty cash fund and will be accounted for in the regular accounting for that fund. Any further information desired in regard to the movement of these goods will be furnished upon request.

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Enclosure

1 - List of Expenses

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